



Forte-SA Consulting Services is assisting a listed financial services client in Rosebank with the following role:

TRAINING CONSULTANT : FIDUCIARY

Performs needs assessments, then designs and facilitates employee or training materials and programs. Training can include a variety of topics to meet the Business needs.

Required Qualification Matric working towards ETDP Qualification and or degree/diploma

Experience 3 to 4 Years' experience in facilitation

Perspective: Finance

Facilitate learning and development solutions across the training cycle (needs analysis, design, implementation, assessment) through the most appropriate method (in-classroom training, e-learning, on the job training and self-study)

People Relationship Management

Cultivate and manage objective people working relationships with a variety of stakeholders, including end-users, SME's, project managers and senior staff members

Corporate Governance

Comply with governance in terms of legislative and audit requirements

Operational Administration

Provision of an efficient administration service through careful and timeous planning, reporting and updating of all related information

Leadership Development of self and team.

Manage development to increase competencies of self and team

Cognitive Analysis and attention to detail.

Precise, systematic and rule-oriented in gathering, reviewing and evaluating data from a variety of perspectives; includes the ability to work with precision and highlight inaccuracies and inconsistencies in detailed information

Cognitive/Conceptual/Big Picture thinking.

The ability to integrate information from a variety of sources, discern complex underlying relationships and predict patterns for future growth

Communication/Influencing and Impact (inc. Negotiation)

Use verbal and non-verbal communication skills to influence an audience and negotiate acceptance of proposals, plans or ideas

**Communication Presentation and Facilitation**

The capacity to use appropriate presentation and facilitation techniques to engage the audience and help them understand, retain and respond appropriately to the message

Communication/Verbal and written communication (inc Learning)

Listens attentively, presents information in a clear manner and responds appropriately to the verbal and written communication of others; includes the ability to regulate delivery in response to the needs of the target audience

Functional|Business Insight and Risk Awareness

Utilises relevant economic, financial and industry data to assess business performance and make recommendations to ensure continue growth, viability and competitive advantage within sensible risk parameters

Functional|Organisational Awareness

Understands organisational systems, structures, policies and procedures and can navigate changing dynamics and power relationships

Interpersonal|Building Relationships

Puts people at ease and builds sound relationships based on mutual trust and openness

Interpersonal|Customer Service Orientation

Anticipates, recognises and meets the needs of internal and external customers, taking responsibility for maintaining the highest service standards and developing and sustaining productive client relationships

Interpersonal|Engaging Diversity

Respects and relates well to differences in people (in terms of race, culture, nationality, gender, ethics, religion, etc), values diversity of ideas and creates an environment in which diversity can thrive

Leading and Managing|Monitoring and Measuring

Sets up ongoing processes and systems to define, collect and evaluate information needed to manage activities in relation to clearly defined objectives, time-lines and performance standards; includes the ability to identify and implement appropriate measures and benchmarks

Leading and Managing|Planning and Organising

Defines tasks needed to accomplish goals and assigns and co-ordinates people, tasks and resources to ensure an efficient flow of work.

To apply:

Send your cv to: irene@forte-sa.co.za

For queries:

Contact Irene Kruger: 021 553 4068 / 9